

SUGGESTED BASIS FOR SCHEME OF DELEGATION FOR DEANERY MAT - SUMMARY OF KEY DELEGATED RESPONSIBILITIES

Members	Trust Board/Directors	Local Governing Body/Governors
<ul style="list-style-type: none"> • determine constitution (Articles of Association) • preserve catholicity • oversee and appoint (i.e. the Bishop) the Directors • recognise any strategic partnerships • delegate governance and management responsibility to the Directors 	<ul style="list-style-type: none"> • determine strategic vision and overarching strategic plan • provide strategic leadership and governance • provide challenge and support to head teachers • develop and decide strategic and operational policies • facilitate collaboration • co-ordinate and oversee shared services and resources • set performance benchmarks • set overall Trust budget and approve of Academy budgets • monitor expenditure in accordance with appropriate authorisations • develop and implement a risk management strategy • determine the Trust's reserves/contingency policy • ensure appropriate insurance or risk cover is put in place • undertake recruitment of head teachers • develop shared staff training programmes and opportunities for professional development • support the development and building of leadership and governance capacity at Academy level • approve of site and asset management strategy • oversee any significant capital expenditure and building projects • approve of all funding applications • decision maker for all appeals 	<ul style="list-style-type: none"> • ensure implementation of strategic vision • support senior leadership team • approve of Academy budget prepared by head teacher and submit to Trust Board for formal approval • oversee day to day expenditure against approved Academy budget and implement Trust risk and financial management policies • support the senior leadership team in the development and review of an appropriate staffing structure • undertake performance management of head teacher • where appropriate, support the head teacher in the recruitment and performance management of strategic personnel • promote collaboration with other Academies in the Trust • develop and review delegated local Academy policies (e.g. admissions, pupil behaviour, safeguarding) • provide advice and feedback to the Directors, ensuring the Academy is meeting the needs of its community • support the senior leadership team in relation to curriculum and budgeting priorities • support the senior leadership team in monitoring pupil process and analysing performance data • develop and oversee the implementation of action plans • undertake all and any appropriate community consultation • provide a point of contact for parents, carers and other members of the local community • maintain effective links with the school community and the wider local community

Further detail will be set out in the Scheme of Delegation, a template for which is being developed by the Diocese of Brentwood. For more information, please contact Andrea Squires, Winckworth Sherwood, Direct Line 020 7593 5039, Email asquires@wslaw.co.uk.
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